

KATUNGA PRIMARY SCHOOL SCHOOL BUS POLICY

Rationale:

- Student behaviour on and around buses, and the efficiency of bus services are of vital importance to student safety, an effective bus service and maintenance of student enrolments.

Purpose:

- The purpose of this policy is to promote, enhance and ultimately ensure the safety of Katunga Primary School students whilst they are transported to and from school each day.

Aim:

- To ensure that students travelling to and from our buses do so safely, and in a manner consistent with department policies and regulations.
- To ensure bussing issues are dealt with effectively and efficiently.

Rights and Responsibilities:

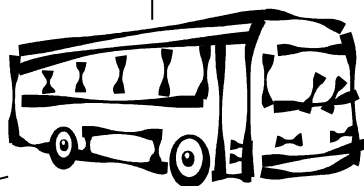
- We believe that all children have a right to travel safely and comfortably on our school bus.
- To achieve this right all children have a responsibility to behave in a way to allow this to occur. To protect this right and develop responsibility we have a set of rules for bus travel.

Behave safely at all times

Listen, respect and adhere to the instructions of the bus driver

Respect the needs and comfort of other passengers

Respect bus property by not marking or damaging it



Always follow instructions about safety on the bus

Stand and wait until the bus stops before boarding or leaving

Never cross in front of the bus

Consequences:

- Consequences are not a punishment but a result of a specific action. Therefore if a rule is broken there will be a consequence in line with our Student Welfare & Discipline Policy.

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| <ol style="list-style-type: none">1. Verbal warning & parents informed.2. 2 days/1 weeks suspension from bus.3. Termination of bus travel. |
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Consequences will take into account

- severity of behaviour
- age
- level of emotional & social maturity of the child

Please note: consequences are for recurring behaviours and incidents.

1. Please ensure that drink bottles are leak proof. Food & drink are not to be consumed in the bus.
2. Permission given by the parent is necessary for children to leave the bus at stops other than their own either via a written note or verbal communication with the bus driver.
3. Parents picking up their children from school instead of going on the bus are requested to be at the school prior to the bus leaving.
4. Parents please wait on the same side of the road that their children will leave the bus.
5. Students become the parent's/carers sole responsibility immediately upon the student leaving the bus.
6. If any period of suspension occurs, it is the parent's/carers responsibility to arrange the students transport to and from school for the period of the suspension.

- The bus driver will be supplied with a current parent contact number list that includes additional emergency contacts as per enrolment form. This will also include a section where you can tell us what families you are willing to let your child/ren go home with in case of an emergency or break down.
- In the event of a student health emergency the recommended Emergency Management Plan is
 - o Move the bus to a safe position
 - o Supply the student with appropriate medication
 - o Call the ambulance
 - o Call the Parents/Carers of the student with the immediate health risk.
 - o Contact the emergency staff as listed on the supplied emergency contact numbers
 - o The bus driver will continue bus route once the ambulance has attended to the student with the medical emergency.

Ihave discussed the content and importance of the Bus Code of Conduct with my child/children.....

Signed.....Date.....

Evaluation:

- This policy will be reviewed as part of the school's three year review cycle.
- This policy will be sent home to all bus travelers annually.

Communication:

- Katunga Primary School has a process in place where it communicates its policies to staff, students, guardians, parents and the school community by placing its policies on the school website and making them available to anyone who comes into the office and requests to see them.

Ratified: This policy has been ratified by School Council in July 2018.

